

# Santa Clara County EMS Agency

## Work Plan (July 2009 – June 2010)

Revised November 2009 (P Indicates Priority Agency Project)

Description	Components	Lead Staff
<p>(P)  <b>Emergency Medical Services Data System Implementation (Multi-Year Project)</b></p>	<ul style="list-style-type: none"> <li>• Complete Selection of Data Solution.</li> <li>• Implement Phase 2 of the EMS System Data Project</li> <li>• Complete Trauma Registry Implementation/State Data Share Pilot</li> </ul>	<p>Marcotte  <i>On Schedule</i></p>
<p>(P)  <b>Exclusive Operating Area Vendor Selection Process (Multi-Year Project)</b></p>	<ul style="list-style-type: none"> <li>• Develop and implement EOA Ambulance Provider Agreement.</li> </ul>	<p>Davies  <i>On Schedule</i></p>
<p><b>Develop and Implement Paramedic Receiving Facility Agreements</b></p>	<ul style="list-style-type: none"> <li>• Develop paramedic receiving facility agreements to include data, liaison functions, patient dispositions, etc.</li> <li>• Develop appropriate fee structure.</li> </ul>	<p>Not Assigned – May defer to FY11</p>
<p>(P)  <b>EMS Plan Revision</b></p>	<ul style="list-style-type: none"> <li>• All staff to add detail to evaluation components.</li> <li>• Due to State by April 2010 (Revised by State, now due August 2010).</li> </ul>	<p>Natividad  <i>On Schedule</i></p>
<p><b>Countywide EMS Training &amp; Education Plan</b></p>	<ul style="list-style-type: none"> <li>• Implement</li> <li>• Revise</li> <li>• Coordinate</li> </ul>	<p>Seymour</p>
<p><b>Medical Volunteers for Disaster Response</b></p>	<ul style="list-style-type: none"> <li>• Recruitment</li> <li>• Training &amp; Exercise</li> <li>• Deployment Missions</li> </ul>	<p>Seymour  <i>Green Schedule</i></p>

<b>Medical Health Branch Plan</b>	<ul style="list-style-type: none"> <li>Assist in the revision of the Medical Health Branch Plan</li> </ul>	Davies
<b>Multiple Patient Management Plan Update</b>	<ul style="list-style-type: none"> <li>Revise to include CD-MOM Components</li> <li>Implement Stakeholder Recommendations</li> </ul>	HPP Contractor
<b>Paramedic Accreditation Examination / Annual Assessment</b>	<ul style="list-style-type: none"> <li>Revise and Implement Annual Paramedic Assessment</li> </ul>	Muehlenberg <i>On Schedule</i>
<b>Trauma Center Verification</b>	<ul style="list-style-type: none"> <li>ACS Site Visits (Revised Date – April 2010)</li> </ul>	Marcotte <i>On Schedule</i>
<b>EMT2010 Initiative</b>	<ul style="list-style-type: none"> <li>Prepare for the implementation of regulations revision for July 2010.</li> <li>Conduct Investigation/Bill of Rights Training</li> </ul>	Muehlenberg/Blain <i>On Schedule</i>
<b>Recruitment and Hiring</b>	<ul style="list-style-type: none"> <li>Hire EMS Medical Director</li> <li>Hire EMS Specialist</li> <li>Hire EMS Contractors</li> </ul>	Davies <i>Complete</i>
<b>Ⓟ Emergency Medical Dispatch Initiatives</b>	<ul style="list-style-type: none"> <li>Revise and implement EMD Policy</li> <li>Implement EMD Education Program</li> <li>Compile and publish Countywide EMD Data</li> </ul>	Rudnick/Pierog
<b>Website</b>	<ul style="list-style-type: none"> <li>Revise EMS Agency Website</li> <li>Implement Form-Fills</li> <li>Implement Partner Log-Ins</li> </ul>	Not Assigned – May defer to FY11
<b>EMS System Newsletter/Lessons Learned Program</b>	<ul style="list-style-type: none"> <li>Implement Quarterly EMS System Newsletter</li> <li>Coordinate with Existing Lessons Learned publication.</li> </ul>	Pierog

<b>Ⓟ EMS Quality Improvement Program</b>	<ul style="list-style-type: none"> <li>Implement Phase 2 of the EQUIP</li> </ul>	Marcotte <i>On Schedule</i>
<b>EMS Update Program</b>	<ul style="list-style-type: none"> <li>Conduct the Annual EMS Update Train-the-Trainer Program (September 2009)</li> </ul>	Blain <i>Complete</i>
<b>Ⓟ Infrequently Used Skills Program</b>	<ul style="list-style-type: none"> <li>Implement a Countywide Infrequently Used Skills Program (new date in 2010).</li> </ul>	Rudnick
<b>ALS/BLS Ambulance Service Contracts</b>	<ul style="list-style-type: none"> <li>Revise and implement service provider agreements by May 2010.</li> </ul>	Blain
<b>Base Hospital (2 Year Project)</b>	<ul style="list-style-type: none"> <li>Review service delivery options.</li> <li>Revise and implement MOU as necessary</li> <li>Establish funding mechanism.</li> </ul>	Not Assigned – May defer to FY11
<b>Allied Healthcare Facilities Work Group</b>	<ul style="list-style-type: none"> <li>Emergency Planning Initiatives</li> <li>Training Opportunities</li> <li>Exercise Opportunities</li> </ul>	Muehlenberg
<b>Communications</b>	<ul style="list-style-type: none"> <li>700 mHz Transition Project</li> <li>MDT/Remote Access</li> <li>GPS Improvements</li> <li>Complete Fire/Mutual Aid Programming</li> </ul>	Blain
<b>Physician Field Response Operations</b>	<ul style="list-style-type: none"> <li>Operations Plan</li> <li>Equipment and Supply</li> <li>Policy Implementation &amp; Training</li> </ul>	Blain/Marcotte <i>On Schedule</i>
<b>Conference/EMS Week</b>	<ul style="list-style-type: none"> <li>Second Annual EMS Conference and BBQ – May 2010</li> </ul>	Marcotte <i>On Schedule</i>

<b>Field Treatment Sites</b>	<ul style="list-style-type: none"> <li>• Exercise</li> <li>• Training</li> <li>• Maintenance</li> </ul>	Seitz <i>On Schedule</i>
<b>Hospital Diversion Project</b>	<ul style="list-style-type: none"> <li>• Implement Fall 2009 Santa Clara County Hospital Diversion Workshop (Best Practices Exploration) with the Hospital Council. (updated to 2010)</li> </ul>	Davies
<b>State Homeland Security Grant Program</b>		Davies <i>On Schedule</i>
<b>Hospital Preparedness Program Grant</b>	<ul style="list-style-type: none"> <li>• Disaster Medical Operations Standards Project.</li> <li>• Partnership Coordinator</li> </ul>	Contractor (s)
<b>Bay Area Urban Area Security Initiative (UASI)</b>	<ul style="list-style-type: none"> <li>• Special Assignment – Regional Medical/Health Planning</li> </ul>	Michael Clark (on-loan to UASI)
<b>Prehospital Care Manual Update</b>	<ul style="list-style-type: none"> <li>• Review and revise policies as appropriate.</li> </ul>	Blain (All)
<b>Mutual Aid Agreements (2 Year Project)</b>	<ul style="list-style-type: none"> <li>• Auto/Mutual Aid Agreements with San Mateo, Alameda, Santa Cruz, Monterey, and San Benito Counties.</li> </ul>	Not Assigned – May defer to FY11
<b>EMS Committee Modifications</b>	<ul style="list-style-type: none"> <li>• Review and revise Bylaws</li> <li>• Review and revise membership</li> <li>• Coordinate activities with other stakeholder groups.</li> </ul>	Davies
<b>Optional Paramedic Scope of Practice Additions</b>	<ul style="list-style-type: none"> <li>• Smoke inhalation pharmaceuticals.</li> <li>• Zofran Addition in 2010</li> </ul>	Rudnick

<b>Ⓟ</b> <b>Treat/Release/AMA/Consent for Care Policy Revision</b>	<ul style="list-style-type: none"><li>• Revise Refusal of Service policy.</li></ul>	Rudnick
<b>Ⓟ</b> <b>DEOC Build/Site Move/Training</b>		Blain <i>On Schedule</i>