

Santa Clara County EMS Agency

Project Work Plan (April 2010 – July 2011)

Updated July 16, 2010 (P Indicates Priority Agency Project)

Description	Components	Lead Staff
<p>(P) Emergency Medical Services Data System Implementation (Multi-Year Project)</p>	<ul style="list-style-type: none"> • Complete Selection of Data Solution. • Implement Phase 2 of the EMS System Data Project • Complete Trauma Registry Implementation/State Data Share Pilot 	<p>Marcotte <i>On Schedule</i></p>
<p>(P) Exclusive Operating Area Vendor Selection Process (Multi-Year Project)</p>	<ul style="list-style-type: none"> • Develop and implement EOA Ambulance Provider Agreement. • New agreement start July 1, 2011. 	<p>Lynch/Davies/Blain <i>On Schedule</i></p>
<p>Develop and Implement Paramedic Receiving Facility Agreements</p>	<ul style="list-style-type: none"> • Develop paramedic receiving facility agreements to include data, liaison functions, patient dispositions, etc. • Develop appropriate fee structure. 	<p>Davies/Marcotte <i>On Schedule</i></p>
<p>EMS Plan Revision</p>	<ul style="list-style-type: none"> • All staff to add detail to evaluation components by December annually. • To Board in April annually. • To State in August annually. 	<p>Natividad <i>On Schedule</i></p>
<p>EMS Field Protocol Guide</p>	<ul style="list-style-type: none"> • Revise • Coordinate • Distribute September 2010 	<p>Rudnick/Muehlenberg <i>On Schedule</i></p>
<p>Medical Volunteers for Disaster Response</p>	<ul style="list-style-type: none"> • Recruitment • Training & Exercise • Complete Manual • Transition to Program Maintenance to Contractor. 	<p>Seymour/Foraker <i>On Schedule</i></p>

Multiple Patient Management Plan Update	<ul style="list-style-type: none"> • Revise to include CD-MOM Components • Implement Stakeholder Recommendations 	Davies <i>On Schedule</i>
EMT2010 Initiative	<ul style="list-style-type: none"> • Prepare for the implementation of regulations revision for July 2010. • Conduct Investigation/Bill of Rights Training • Continue Implementation 	Muehlenberg/Cabano <i>On Schedule</i>
Recruitment and Hiring	<ul style="list-style-type: none"> • Create 3 EMS Specialist Positions • Hire Positions by July 2011 (pending) • HPP Positions Recruitment (pending) • Finalize Certification Coordinator 	Natividad <i>Complete</i>
Ⓟ Emergency Medical Dispatch Initiatives	<ul style="list-style-type: none"> • Revise and implement EMD Policy • Implement EMD Education Program • Compile and publish Countywide EMD Data 	Rudnick/Davies/Blain <i>Pending</i>
Ⓟ Infrequently Used Skills Program	<ul style="list-style-type: none"> • Implement a Countywide Infrequently Used Skills Program (new date in 2010). 	Rudnick <i>On Schedule</i>
ALS/BLS Ambulance Service Contracts	<ul style="list-style-type: none"> • Revise and implement service provider agreements by May 2011. 	Davies <i>On Schedule</i>
Base Hospital (2 Year Project)	<ul style="list-style-type: none"> • Review service delivery options. • Revise and implement MOU as necessary • Establish funding mechanism. 	Not Assigned –defer to FY11 <i>Pending</i>
Allied Healthcare Facilities Work Group	<ul style="list-style-type: none"> • Emergency Planning Initiatives • Training Opportunities • Exercise Opportunities 	Frise <i>On Schedule</i>

Communications	<ul style="list-style-type: none"> • 700 MHz Transition Project • MDT/Remote Access • GPS Improvements • Complete Fire/Mutual Aid Programming 	Blain <i>On Schedule</i>
Physician Field Response Operations	<ul style="list-style-type: none"> • Operations Plan • Equipment and Supply • Policy Implementation & Training • Implement Fall 2010 	Davies/Marcotte <i>On Schedule</i>
Conference/EMS Week	<ul style="list-style-type: none"> • Third Annual Santa Clara County EMS Conference Planning (May 2011) 	Muehlenberg/Cabano <i>On Schedule</i>
Field Treatment Sites	<ul style="list-style-type: none"> • Exercise • Training • Maintenance 	Seitz/Schaetzle <i>On Schedule</i>
Hospital Diversion Project	<ul style="list-style-type: none"> • Implement Fall 2009 Santa Clara County Hospital Diversion Workshop (Best Practices Exploration) with the Hospital Council. (updated to 2010) 	Lynch/Davies <i>Pending</i>
State Homeland Security Grant Program	<ul style="list-style-type: none"> • Manage grant awards. 	Davies <i>On Schedule</i>
Hospital Preparedness Program Grant	<ul style="list-style-type: none"> • Pending Scope of Work for next FY for LEMSA and Partnership Coordinators. 	Davies <i>Pending</i>
Bay Area Urban Area Security Initiative (UASI)	<ul style="list-style-type: none"> • Special Assignment – Regional Medical/Health Planning 	Michael Clark (on-loan to UASI)
Prehospital Care Manual Update	<ul style="list-style-type: none"> • Routine review and revision of policies as appropriate. 	Davies (All) <i>On Schedule</i>

Mutual Aid Agreements (2 Year Project)	<ul style="list-style-type: none"> • Auto/Mutual Aid Agreements with San Mateo, Alameda, Santa Cruz, Monterey, and San Benito Counties. 	Lynch/Davies <i>Pending</i>
EMS Committee Modifications	<ul style="list-style-type: none"> • Review and revise Bylaws • Review and revise membership • Coordinate activities with other stakeholder groups. 	Lynch <i>On Schedule</i>
Transfer of Care Policy	<ul style="list-style-type: none"> • Revise • Implement changes by Summer 2010 	Rudnick/Davies <i>Pending</i>
First Responder Service Agreements	<ul style="list-style-type: none"> • Develop • Implement early 2011 	Lynch/Davies <i>On Schedule</i>
County Communications 911 MOU	<ul style="list-style-type: none"> • Develop • Implement end of 2010/early 2011 	Lynch/Davies/Blain <i>On Schedule</i>
Hospital Internal Disaster/Black Policy	<ul style="list-style-type: none"> • Develop • Implement by Fall 2010 	Davies <i>Pending</i>
Ambulance Ordinance Code & Permit Regulations	<ul style="list-style-type: none"> • Update • Implement by early 2011 	Davies/Seymour <i>On Schedule</i>
Ⓟ Treat/Release/AMA/Consent for Care Policy Revision	<ul style="list-style-type: none"> • Revise Refusal of Service policy. 	Rudnick/Davies <i>Pending</i>
Ⓟ DEOC Build/Site Move/Training		Seymour <i>On Schedule</i>