



# EMERGENCY MEDICAL SERVICES MEDICAL DIRECTOR

**(Classification: Part-Time Dependant Contractor)**

***Recruitment Scheduled to Close on June 26, 2009 or until filled***

**Salary Hourly Equivalent:** \$120.00  
**Approximate Hours Per-Week:** 7-14 Hours

The Emergency Medical Services Medical Director (EMS Medical Director) is the chief medical officer of the Santa Clara County Emergency Medical Services System. The EMS Medical Director is responsible for the clinical oversight of the EMS System and serves as the lead clinician and advisor to the Emergency Medical Services Administrator and Public Health Administrator.

Under the direction of the EMS Agency Administrator and in support of EMS Agency staff, the EMS Medical Director shall use their expertise in emergency medicine to provide clinical direction to the Santa Clara County Emergency Medical Services System.

This includes the provision of medical control, as defined in CA Health and Safety Code 1797.90, to assure medical accountability throughout the planning, implementation, and evaluation of the EMS System. This includes, but is not limited to, the following:

- Approve clinical training or qualifications established by the EMS Agency, for the use of drugs, devices, or skills in either the standard scope of practice or EMS Agency optional scope of practice, which has been approved by the CA State EMS Authority (EMSA).
- Ensure appropriate medical control, review, and clinical evaluation of designed Base Hospital(s).
- Approve designation of specialty care facilities that have been identified by the EMS Agency to perform specified emergency medical services.
- Review and approve local accreditation examinations for paramedic personnel, which shall only include local operational policies and procedures, and drug, device or treatment procedures being utilized within the Santa Clara County EMS System.
- Approve clinical aspects of policies and procedures prior to establishment by the EMS Agency to ensure appropriate clinical control of the EMS System.

- Provide medical direction, oversight and approve policies, procedures and protocols for countywide Public Safety Answering Point Emergency Medical Dispatch programs.
- Approve accreditation and certification of prehospital personnel as required by CA State regulations and local EMS Agency policy.
- Approve EMS education and training programs in coordination with Agency staff.
- Assure that Public Health Administrator is apprised of concerns related to quality and effectiveness of EMS services and actions.
- Coordinate the clinical aspects of one or more physicians as necessary to assist the medical director with the discharge of duties, or to assume those duties during any time that the medical director is unable to carry out those duties as the medical director deems necessary.
- Review and provide clinical consultation related to various documents, agreements, publications, policies, and procedures.
- In the event of disaster or other large scale emergency, assist the County Public Health Officer with clinical care policy development and implementation as appropriate.
- Work in collaboration with the County Public Health Officer to ensure a process is established to immediately notify prehospital personnel when they have been exposed to a person afflicted with a disease or condition listed as reportable and can be transmitted through oral contact or secretions of the body, including blood.
- May conduct scientific or trial studies of the efficacy of the prehospital emergency use of any drug, device, or treatment procedure within the local EMS system.
- Oversee the clinical evaluation of allegations against an EMS license or certificate holder that appears to constitute grounds for disciplinary action per EMS Agency policy and CA Health and Safety Code, Chapter 7, section 1798.200.
- Review and evaluate clinical reports submitted by EMS service providers regarding actions taken in regard to certified or licensed personnel.
- Approve clinical policies and procedures for contracted air ambulance providers.
- Provide medical consultation and provide advice to the EMS Agency Director to ensure medical control of the EMS System.
- Review and provide medical direction for the development and maintenance of QI/QA programs, inclusive of all provider agencies within the EMS System.
- Maintain knowledge of current emergency medical care practices and application to the prehospital environment.
- Maintain an effective EMS Agency liaison relationship with emergency department and provider agency medical directors.
- Provide medical review and input to stakeholder groups as requested.

- Maintain active membership in Emergency Medical Directors Association of California.
- Attend medical specialty peer review audit committees and report on EMS System topics as requested.
- Participate and co-direct the joint Stanford-Santa Clara County EMS Agency Emergency Medical Services Fellowship Program. Select, supervise, instruct and mentor EMS fellow(s).
- Provide such other services as required to fulfill the duties and responsibilities described herein, including assisting EMS Agency staff in research projects, publications, or other functions as needed.
- Subject to the approval of the EMS Agency Administrator, assign staff any routine administrative functions of his or her duties which do not require his or her professional clinical judgment as medical director.

**Qualifications:**

*Required:*

- Duly licensed physician to practice medicine in the State of California without restriction.
- In good standing with the Medical Board of California
- Hold a valid DEA Certificate
- Has not been subject to any civil governmental action related to health care
- Has not been excluded from or is not otherwise ineligible for participation in any federal or state funded health care program.
- Substantial experience in the practice of emergency medicine.
- Experience in working with diverse stakeholders, consensus building skills, ability to persuasively inform constituents,

*Desired:*

- Experience in providing medical direction to a large emergency medical services entity.
- Experience in working in a large governmental organizational structure.
- Working knowledge of emergency medical services in California.

**Selection Process:**

After a review of submitted materials, a panel interview may be conducted for the most qualified candidates. If necessary, additional interviews may be scheduled with the highest scoring candidates from the first round of interviews. The successful candidate should expect an intended contract start date of August 1, 2009 or soon thereafter.

**To Apply:**

Interested parties should provide a cover letter and current resume/curricula vitae to Patricia Natividad via email at [Patricia.Natividad@hhs.sccgov.org](mailto:Patricia.Natividad@hhs.sccgov.org). Please also refer any questions to Ms. Natividad at 408-885-4250.

**Announcement Date:** May 12, 2009  
**Closing Date:** June 26, 2009